



MISSION HILLS CHURCH

REAL. MESSY. NEW.

KIDS TECHNICAL COORDINATOR

Department : Ministry Environments

Direct Report : Kids Ministry Director

Position : Part-time // 20 hrs

PURPOSE OF POSITION:

The purpose of the Kids Technical Coordinator is to be responsible for the AVL & media production of the large group experience and supervise volunteer tech team in all areas of Kids Ministry while supporting the elders and lead pastor in the implementation of the vision, mission and core values of Mission Hills Church.

QUALIFICATIONS:

- Earned degrees and/or other credentials that have equipped them for the duties of the role
- Alignment with the vision, mission, core values, and doctrinal statement of Mission Hills Church
- Models strong Christian character, integrity, vibrant relationship with Christ and lives out biblical truth
- Experience in AVL & video production with commitment to ongoing technical skill set development
- Self-motivated, not needing micromanagement yet love to do life as a team
- Strengths in the following areas: Leadership, integrity, creativity, flexibility, problem solver, contributor, initiator, communication, organization skills and a servant's heart. Ability to recruit, motivate, equip and manage volunteer leaders. Ability to create/lead regularly scheduled training opportunities for team. Should have a proven track record of demonstrating these strengths in past and/or current ministry settings.

RESPONSIBILITIES:

- Collaborate weekly/bi-monthly with the Worship Arts Coordinators regarding the large group experience
- Develop and oversee media & tech team for all Kids Ministry areas, Sports Camp and special events
 - Creating and loading Pro Presenter, Planning Center, etc.
 - Follow/create scheduled media plan (Current/Next/Skeleton Plan)
- Recruit, coach, mentor, train, develop, motivate, and oversee volunteer tech teams for all Kids Ministry areas and special events
 - Regularly scheduled trainings with volunteer team
- Schedule AVL teams weekly for Sidewalk, RahaPlace, and The Barn
- Maintain the functionality and organization of all sound booths and technical equipment closets, lighting equipment, etc.
- Demonstrate strong, creative AVL & video production and editing skills
- Keep up to date on latest technology and equipment
 - Initiative in continuing education in AVL skill set
- Assist the Kids Director with and participate in the production of Sports Camp and special events