



MISSION HILLS CHURCH

REAL. MESSY. NEW.

KIDS COORDINATOR (NORTH LITTLETON CAMPUS)

Department : Ministry Environments

Direct Report : Kids Director

Position Status : Part-Time

PURPOSE OF POSITION:

The purpose of the Kids Coordinator is to assist with the overall program of birth to 5th grade at the North Littleton Campus while supporting the implementation of the vision, mission, and core values of Mission Hills Church.

QUALIFICATIONS:

- Education and experience that have equipped them for the duties of the role
- Alignment with the vision, mission, core values, and doctrinal statement of Mission Hills Church
- Models strong Christian character, integrity, vibrant relationship with Christ and lives out biblical truth
- Experience in administration of children's ministry specific to early childhood or elementary (preferred)
- Ability to evangelize and disciple children
- Demonstrates a clear commitment to and love for children
- Team player, strong leader, shepherd, servant's heart, active learner, flexible, problem solver, and enthusiastic
- Partnering skills, organizational skills, self-starter, contributor, communication skills, and a servant leader
- Ability to recruit, motivate, equip, and manage Serve Team Members

RESPONSIBILITIES:

- Coordinate and provide oversight for Kids ministry by equipping, encouraging, and supporting Serve Team members
- Create the weekly curriculum and organization of supplies to provide an intentional classroom and/or small group experience for kids
- Assist in the recruitment of Serve team members
- Provide training and leadership to equip Serve team members
- Coordinate the scheduling and weekly communication to the Serve team members
- Provide oversight and leadership of the weekend services
- Responsible for the organization of the Resource Rooms and/or storage areas that supports Kids Ministry
- Assist the Campus Pastor with special events
- Meet regularly with the Kids Director for ongoing development and coaching

COMPENSATION:

To be discussed during the interview process.